



National Conference Terms and Conditions

Registration Fees

SMSF Member Early Bird Registration	\$1690
(available to Specialist, Associate & Retired Members)	
SMSF Member Standard Registration	\$1980
(available to Specialist, Associate, Retired, Affiliate and Student Members)	
Non Member Standard Registration	\$2570
Emerging Professional 1 Day Super Pass	\$450 (day two access only)
Emerging Professional 1 Day Super Pass + Affiliate Membership	\$550 (day two access only)

Tax

All Conference Registration Fees and Additional Ticket rates are quoted in Australian Dollars and are inclusive of GST.

Registration inclusions:

Registration offers the following:

- Entry to all sessions excluding the Thought Leadership Breakfast
- Entry to the exhibition
- Conference satchel
- Daily catering on Wednesday, Thursday and Friday*
- Welcome reception on Wednesday
- Networking night on Thursday
- Final day lunch on Friday
- Option to attend the pre-sessions
- Option to attend open workshops
- Option to attend specialist workshops (if accredited specialist)

*morning tea is not included on Wednesday or afternoon tea on Friday

Registration inclusions: Emerging Professional 1 day super pass (both member and non-member)

- Entry to all sessions on day two, Thursday 16 February 2017
- Entry to the Exhibition
- Conference showbag
- Daily catering on Thursday
- Explore Melbourne Schroders Networking Night on Thursday 16 February
- Option to attend Workshops



Payment Methods

Full payment of fees is required prior to the Conference. Please note if your registration is made less than 3 weeks prior to the Conference, credit card is the only available payment method available.

Please note a 3% surcharge applies to payments made by American Express.

Registration Cancellation and Refund Policy

Registration cancellations received up to 5.00pm CST (Adelaide) on Friday 13 January 2017 may be eligible to receive a full refund less AUD\$230 administration fee.

Any cancellation received on or from Saturday 14 January 2017, will not be eligible to receive a refund.

Attendee substitutions to another member of your organisation can be made until the event commences. This may be subject to a price adjustment if applicable.

All cancellations and substitutions must be made in writing to the conference office smsfnc@wsm.com.au

Accommodation Cancellation Policy

All hotels impose strict release dates of 30 days prior to arrival and therefore any bookings made after Friday 13 January 2016 will be subject to availability. Please note cancelled bookings or failure to arrive at the hotel on the designated date of arrival (no-show) will incur penalties. See details below before making your selection.

Hilton Melbourne South Wharf

Cancellations received between 30-15days will incur a one night's fee as penalty. Cancellation and 'no-shows' within 14 days of arrival will incur a two night cancellation fee charged to the credit card number provided at the time of booking. Early departures are treated as cancelled room nights and subject to the cancellation fees as noted above.

Crowne Plaza

Crown Promenade

Crown Metropol

Cancellations received within 30 days of arrival or 'no-shows' will incur a one night fee. Early departures may be treated as cancelled room nights and subject to the cancellation fees as noted above.

Holiday Inn Melbourne on Flinders

Cancellations received within 30 days of arrival or 'no-shows' will incur a one night fee.



Adina Apartment Hotel Melbourne North bank

Cancellations received within 30-15 days of arrival will incur a one night fee. Cancellations received within 14 days of arrival and 'no-shows' will incur a fee equivalent to the entire length of stay.

Melbourne Short Stay Apartments Southbank Central

Melbourne Short Stay Apartments MP deluxe

Melbourne Short Stay Apartments on Whiteman

Cancellations received within 30-8 days of arrival will incur a one night fee. Cancellations received within 7 days of arrival and 'no-shows' will incur a fee equivalent to the entire length of stay.

To obtain these special rates, your booking must be made through the Conference office. Any changes to your booking or new bookings must be made in writing via email to the Conference office not directly with the hotel.

All room rates noted are based on room only and are in Australian Dollars and include 10% GST.