



SMSF Association National Conference 2018

Terms and Conditions

Registration Fees and Inclusions

All participants are required to officially register via the online registration form. Please ensure you have reviewed the following confirmation to assist in your planning

Membership Savings

SMSF Members may take advantage of early bird savings by registering and making payment by **Friday 01 December 2017**. After this time, standard fees apply. In order to obtain the member savings, you must be a financial member at the time of registering. To confirm your membership status, please contact the SMSF Association on 08 8205 1900 or 1300 779 096 or email memberservices@smsfassociation.com.

Registration Fees

SMSF Member Early Bird Registration (available to Specialist, Associate & Retired Members)	\$1,750
SMSF Member Standard Registration (available to Specialist, Associate, Retired and Affiliate)	\$2,050
Non Member Registration	\$2,650
New Member Special Registration (early bird)	\$2,345
New Member Special Registration (standard)	\$2,545

Registration Inclusions:

Registration includes the following:

- Entry to all plenary and concurrent sessions.
- Entry to the Exhibition
- Conference satchel
- Daily catering on Wednesday, Thursday and Friday*
- Commsec Welcome Reception on Wednesday
- Schrodgers Networking Function on Thursday
- Class Final Day Lunch on Friday
- Option to attend the pre-sessions on Wednesday
- Option to attend workshops. Entry to the workshops is not guaranteed due to limited places, so please register early to secure a spot.**

* Morning tea is not included on Wednesday or afternoon tea on Friday

**Registration excludes entry to the Thought Leadership Breakfast.

[Click here to register.](#)



New Member Special Registration (early bird and standard)

- Associate membership until 31 March 2019 will be provided with this package

Non-Member Emerging Professionals One Day Super Pass	\$745
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Registration Inclusions:

Registration offers the following:

- Entry to the Exhibition
- Conference satchel
- Daily catering on Thursday
- Networking Function on Thursday
- Option to attend workshops on Thursday. Entry to the workshops is not guaranteed due to limited places, so please register early to secure a spot.**
- Affiliate membership until 31 March 2019 will be provided with this package

[Click here to register.](#)

Registration Inclusions:

Registration offers the following:

- Entry to the Exhibition
- Conference satchel
- Daily catering on Thursday
- Schrodgers Networking Function on Thursday
- Option to attend workshops on Thursday. Entry to the workshops is not guaranteed due to limited places, so please register early to secure a spot.**

Payment Methods

Full payment of fees is required prior to the Conference. Please note if your registration is made less than 30 days prior to the Conference (after Friday 12 January), credit card is the only available payment method available.

Payment can be made in the following ways:

Credit Card Payment

Visa, MasterCard and American Express are accepted. Please note a 3% surcharge applies to payments made by American Express.

The payment site uses SSL Security and 1024 bit encryption and is best viewed in Internet Explorer.

Cheque Payment

Please make cheque/bank draft in Australian Dollars payable to "SMSF Professional's Association of Australia" and mail to the Conference Office.

International delegates please note: Cheque payment must be received by way of an international bank draft in Australian Dollars which states an Australian drawee bank. We cannot accept personal or company cheques.

Electronic Funds Transfer (EFT)



Bank: Westpac Banking Corporation

Account Name: SMSF Professional's Association of Australia

BSB: 033 113

Account Number: 191756

Please include your name as a reference on the deposit and forward your remittance advice to the Conference Office.

On receipt of your payment, a confirmation letter and invoice/receipt will be emailed to you. It is advisable to check all items listed. Any changes or alterations can be made in writing to the Conference Office.

2018 SMSF Association National Conference Office:

119 Buckhurst Street

South Melbourne VIC 3205 Australia

T +61 3 9645 6311

F +61 3 9645 6322

E smsfnc@wsm.com.au

Cancellation and Refund Policy

Registration cancellations received up to 5.30pm CST (Adelaide) 30 days before the Conference (on or before Friday 12 January 2018) may be eligible to receive a full refund less AU\$230 administration fee.

Any cancellation received less than 30 days prior to the Conference (Saturday 13 January 2018 onwards) will not be eligible to receive a refund.

NOTE: Any applicable refund will be returned via the same payment method as the original receipt of funds.

A credit may be held to be applied to any other SMSF Association event (not membership fees), however this is subject to approval.

Attendee substitutions to another member of your organisation can be made until the event commences. This may be subject to a price adjustment if applicable.

All cancellations and substitutions must be made in writing to the conference office smsfnc@wsm.com.au.

Hotels impose strict cancellation policies and may charge 100% cancellation fee within 30 days. Please refer to the individual hotel cancellation policies. Any amendments to original hotel bookings must be forwarded in writing to the Conference Office.

Insurance

You are strongly advised to secure appropriate travel and health insurance. Delegate registration fees do not provide any such insurance coverage. The SMSF Association and the Conference Office accept no responsibility for any loss in this regard.

**Tax**

All Conference Registration Fees and Additional Ticket rates are quoted in Australian Dollars and are inclusive of GST.

Disclaimer

As a participant of the 2018 SMSF Association National Conference your image or voice may be recorded via video, photograph or by any other means (“recorded”) by an officer or official of the 2018 SMSF Association National Conference, and may be distributed or published at the discretion of the SMSF Association. If you do not wish to be recorded, you are required to formally advise the 2018 SMSF Association National Conference Office.



Accommodation

Favourable accommodation rates have been negotiated by the Conference office for the 2018 SMSF Association National Conference delegates at a number of hotels within walking distance of the International Convention Centre, Sydney (ICC Sydney), the Conference venue.

To secure your accommodation, simply nominate your selected hotel, arrival/departure dates and room type when you register online. A credit card number will be required and will be passed on to the hotel to secure your booking. Your accommodation and incidental costs must be settled direct with the hotel on departure. Please note hotels may charge a surcharge on credit card payments made on departure.

Should you require dates outside of the main Conference dates, please note this in your booking and the Conference Office will contact the hotel on your behalf and advise on availability.

Please note the check in time is generally 1500 hours. If you require immediate access to your room prior to this time, it may be wise to pre-register for the evening before. If you are arriving after 1800 hours please note this accordingly.

The hotels impose strict release dates of 30 days prior to arrival and therefore any bookings made after 5.30pm CST on Friday 12 January 2018 will be subject to availability. Please note cancelled bookings or failure to arrive at the hotel on the designated date of arrival (no-show) will incur penalties. See details below before making your selection.

To obtain these special rates, your booking must be made through the Conference Office. Any changes to your booking or new bookings must be made in writing via email to the Conference Office not directly with the hotel.

All room rates noted are based on room only and are in Australian Dollars and include 10% GST.

Sofitel Sydney Darling Harbour

12 Darling Drive, Darling Harbour

Cancellation policy: The hotel will charge the individual guest's credit cards a deposit of one night's accommodation at 60 days prior to arrival, and then the remainder of the booking will be charged 30 days prior to guest's arrival date. Cancellations received within 30 days of arrival will be charged a cancellation fee equal to the value of the entire length of stay. Non arrival at the hotel (no shows) will be charged a cancellation fee equal to the value of the entire length of stay.

Ibis Sydney Darling Harbour

70 Murray Street, Darling Harbour

Cancellation policy: Cancellations received within 30 days of arrival will be charged a cancellation fee equal to one night's accommodation rate. Cancellations received within 14 days of arrival will be charged a cancellation fee equal to the value of the entire length of stay. Non arrival at the hotel (no shows) will be charged a cancellation fee equal to the value of the entire length of stay.

Novotel Sydney Darling Harbour

100 Murray Street, Darling Harbour

Cancellation policy: Cancellations received within 30 days of arrival will be charged a cancellation fee equal to one night's accommodation rate. Cancellations received within 14 days of arrival will be charged a cancellation fee equal to the value of the entire length of stay. Non arrival at the hotel (no shows) will be charged a cancellation fee equal to the value of the entire length of stay.



Mercure Sydney

818-820 George Street, Sydney CBD

Cancellation policy: The hotel will charge the individual guest's credit card a deposit of one night's accommodation at 30 days prior to arrival. Cancellations received within 30 days of arrival will be charged a cancellation fee equal to one night's accommodation rate. Cancellations received within 14 days of arrival will be charged a cancellation fee equal to the value of the entire length of stay. Non arrival at the hotel (no shows) will be charged a cancellation fee equal to the value of the entire length of stay.

Hyatt Regency Sydney

161 Sussex Street, Sydney CBD

Cancellation policy: A non-refundable deposit (of one night's rate) will be charged to the guests credit card at the time of reservation. At 29 days prior to arrival the guests' credit card will be charged for all remaining reserved nights. Cancellations received within 29 days of arrival will be charged a cancellation fee equal to the entire length of stay. Non arrival at the hotel (no shows) will be charged a cancellation fee equal to the value of the entire length of stay.