



Peter's Disclaimer? There
Is none
Trust me
I am
A lawyer

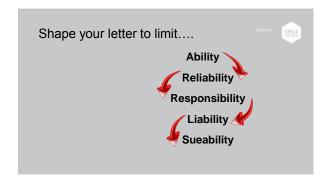
Client onboarding is exciting it's the start of your/their legal relationship!  Do you understand your Conflicts of Interest Confidentiality Duty of Care Privacy Ethics Risks	
You can shape your legal relationship  Clever client engagementcan save you andcan set the (your) rulesand save them from not-knowns One of you will be sued	
Know & express who you are  Understand who you are and who you might become and express this;	
I am an accountant, I do accounting I am a financial advisor, if advise investment strategies I can be an attorney or executor, I <u>charge</u> for this	

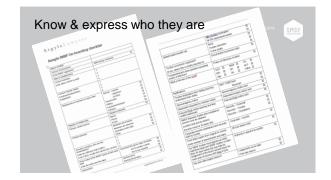
Know & express who you are	
Highlight engagement terms & know what it says	
Tell them you act in their interest but must provide you with info to enable you to act, in their interest	
<ul><li>Set out service standards</li><li>Say; you authorise me to charge for my services,</li></ul>	
however these arise and if you appoint me beyond my primary role, you release me from any conflict	
Jones -v- Leahy & Partners Pty Ltd	
[2007] WASC 29	
Claim included; that the recommendation to set up the smsf caused a	
business cash shortfall.	
An accountant generally owes a tortuous duty of care to their client as well as a contractual duty	
One of you will be sued	
Jones -v- Leahy & Partners Pty Ltd [2007] WASC 29	
[2007] 111100 20	

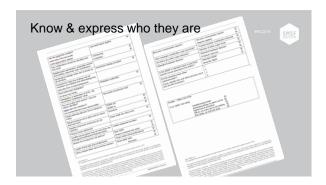
The duties of an accountant primarily depend upon the contract with their client. However, ... the duty may require positive steps beyond the retainer, where these are necessary to avoid a real and foreseeable risk of economic loss being sustained by the client

One of you will be sued

Jones -v- Leahy & Partners Pty Ltd [2007] WASC 29  The employed accountant testimony was supported by file notes.  The positive steps of the duty that is beyond the retainer depend upon the nature of the particular professional task or function  One of you will be sued	
Jones -v- Leahy & Partners Pty Ltd [2007] WASC 29  The accountants advised of the advantages and disadvantages of smsf but did not advise the plaintiffs that they should establish one  There was no duty to give additional advice about the amount to be drawn from the Company's account to pay into their smsf  One of you will be sued	
Clever Client Engagement	
Issue a well thought out letter (contract) of services engagement	
don't get them to sign an acknowledgment, use systems	







Clever Client Engagem	nent
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- · State that advice is time bound
- · Put the onus on clients to raise any concerns
- · Risk, don't disclaim it, explain it
- · Seek an ethical engagement 'authority'

#### Clever Client Engagement



# APES 110 Code of Ethics for Professional Accountants

210.7 When a Member in Public Practice intends to rely on the advice or work of an expert, the Member shall determine whether such reliance is warranted. 210.8 A Member in Public Practice who is asked to replace another Member in Public Practice ... shall determine whether there are any reasons, professional or otherwise, for not accepting the engagement

### Clever Client Engagement



#### APES 110 Code of Ethics for Professional Accountants

210.12 An Existing or predecessor accountant is bound by confidentiality.

210.13 A Member in Public Practice will generally need to obtain the client's permission, preferably in writing, to initiate discussion with an Existing or predecessor accountant

210.14 In the case of an audit of Financial Statements, a Member in Public Practice shall request the predecessor accountant to provide known information .... that, in the predecessor accountant's opinion, the proposed successor accountant needs to be aware of

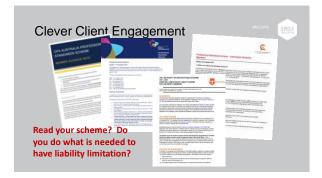
Clever Client Engagement	SMSF	
APES 110 & 210  These create a standard that applies to you If you are an accountant, this is because it stands for Accounting Professional & Ethics Standards.		
And ASIC says the SMSF Auditor must comply, see also ASIC Class Order [CO 12/1687] Competency standards for approved SMSF auditors.		
dandards for approved civicir daditors.		
Clever Client Engagement	SMSF database	
Issue an ethics letter to the former		
advisor(s)		
and when they reply send it to the trustee, but if they do not, tell the trustee you have nothing to rely upon		
Clever Client Engagement	SMSF	
Our SMSF Association code	SMSF	
Our SMSF	AL	

### Clever Client Engagement





Schemes allow limits to be placed on the civil liability of professionals who are members of an association covered by a scheme, including with respect to the Competition and Consumer Act 2010, the Corporations Act 2001, and the Australian Securities and Investments Commission Act 2001.



# Clever Client Engagement



Financial responsibility for occupational liability is limited to the level that applies in respect of the scheme that relates to the profession to which it relates. Commonly this is \$2,000,000 which is the insured amount.



Issue a Professional Standards Limitation statement

...in your retainer, on your letterhead, within your website, as part of your billing system, and everywhere else.



#### Deal with him but invest for her ...



Whilst it is your circumstances that I am bound to consider, I understand that I am to gain this from your husband/wife/partner. I understand that they are to be my primary contact point for our services relationship. In effect you have nominated or appointed them to act on their and your behalf in dealing with me.

To the extent that our services may involve or impact upon you, it is important that you understand that your role as a co-controller/trustee/director raises special responsibility issues for you, often of a nature that can impact on another such as a family member. You cannot abdicate your responsibility to another in such circumstances; this has been made clear in many court decisions. The ATO is of this view as well.

As you may appreciate I cannot determine if the information provided to me by another factually represents you, unless I deal personally with you........

The truth is that this is a disclaimer Done well it is actually an empowerment

Liability shift to the trustee/directors  Liability shifting to the client is a great idea, just do it neatly	
Oldham v Hume & Ors [2011] NSWCTTT 99  Client smsf no longer viable, so claimed accounting costs refund.  Tribunal concluded that a contract of service existed therefore no refund. Also accountant cannot be held responsible for fund no longer being viable.  One of you will be sued	
Start with their end in mind  Issue a death statement that warns them and protects you	

Hill v Va	ın Erp (	(1997)	188	CLR	159
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".... the claim can be made only by an intended but disappointed beneficiary in respect of an intended (superannuation) gift and the duty of care owed by the advisor to the intended but disappointed beneficiary is in the performance of the work in which it owes a corresponding duty – albeit contractually – to the (member). It is immaterial of course, that the negligent act or omission which causes the loss occurs during the lifetime of the member and the plaintiff's loss is suffered on or after the member's death."

One of you will be sued

## Make risk personal



Issue the SMSF Trustees with a risk awareness statement that suits your role in their life



<ul> <li>What, how and how to get out</li> <li>Your engagement terms should outline ongoing services, the frequency and cost. What is not said is not provided.</li> <li>Make sure you can terminate and specify how. It is best to separately document.</li> <li>Monitor the provision of your ongoing services.</li> <li>Cannot meet ongoing service obligations because of the client? Put the issue back to them! Or consider termination.</li> </ul>	
What, how and how to get out  Issue a client profile statement from time to time (say every 3/5 years) and invite an update. This is what we know about you	
The Client Profile must be completed. Provide a copy so there can be no misunderstanding of what information was provided – this is where the fight is won or lest.	

Dolevski v Hodpik Pty Ltd [2011] FCA 54	
In-house loan back attracts civil penalty provisions in s62, 84, 109 and 193. Were defenses available?	
One of you will be sued	
Dolevski v Hodpik Pty Ltd [2011] FCA 54	
Accountant said; "Just borrow it from your Super and	
we will fix up the paperwork later Draw up a simple loan agreement and charge 8%".	
Applicant's evidence was preferred to that of the Accountant who could not recall the meeting.	
One of you will be sued	
One of you will be sued	
Dolevski v Hodpik Pty Ltd [2011] FCA 54	
ATO argued, 'should have read the trust deed' but Court said no evidence they did and reasonable for	
them to rely on the accountant, doing what the accountant told them proved they relied upon it	
The defence (of blame the accountant) succeeded.	
One of you will be sued	

Disclaimers – YOU should have them	
The existence of a qualifying statement or disclaimer may or may not limit the potential for a successful claim for negligence. The Courts will consider the advisers conduct as a wholeto be effective such disclaimer must be as bold, precise and compelling as the trade description itself and must be as effectively brought to the notice of any person to whom the goods (and in an SMSF Professional's services sense, services) may be supplied" Norman v Burnett [1974] 3 All ER 351	
brought to  bold precise compelling notice	
Disclaimers – YOU should have them	
Good disclaimers have both negative and positive components. They warn and are a call to action at the same time.	
bold precise compelling brought to notice	
Disclaimers – I have them	
This lecture and document has been prepared by Argyle Lawyers.  We think it is pretty good in dealing with its subject, but it is addressed to the hypothetical person who, of course, does not	
exist. It has not been designed for you or for your clients.  Accordingly, Argyle Lawyers cannot take any responsibility for the use of, or amendments to, this information and makes no	
representation as to the legality, sufficiency, relevance or accuracy of it. Having said that, you are invited to learn from the content and design something that suits you and your circumstances for use with your clients. Argyle Lawyers can also	
do this for you, from which time we can and do stand behind what we create, of course we get paid for this.  bold precise compelling brought to notice	

And you can contract limit others  Your engagement should warn the client to make up their own minds as to whether another is suitable	
SMSF Risk Management  Friend and family smsf's are the professional's greatest risk	
Take positive steps?  Do you deal with death risk issues?  Do you only mention account-pensions and not lifetime ones?  Have you dealt with the living too long risk or the dementia risk	

With all that money, no wonder — Super Litigation is on the Rise  family law, criminal law, proceeds of crime, property, contract disputes, partnership break ups, partnership creations, estates, death forfeitures, financing laws, tenancy, Corporations Law, takeovers, banking, Constitutional, insurance, financial services, Social Security, pensions, taxation, double tax agreements, international law, contract and of course trust law.  One of you will be sued	
Start with the end in mind  Clever client onboarding is  • Telling them about you  • Finding out about them  • Telling them about them  Repeat at least every three years	
*HC2019-1	
Thank you  Peter Bobbin  Managing Principal, Argyle Lawyers	